



# PAYROLL SERVICES

**SIGMADESIGN** offers Payroll Services for solving your staffing needs. Already have the talent identified? Skip the recruiting fees or administrative burden. **SIGMADESIGN** will put them on our payroll and they go to work for you.

With our Payroll Services, we manage everything according to federal, state and local laws. Get the job done with less risk.

## WHEN TO USE PAYROLL SERVICES

Our flexible services can help when you need:

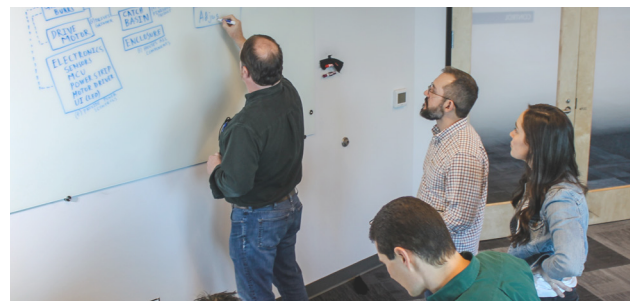
- Seasonal Hires / Contract Workers
- Laid-off or returning employees
- Probationary hires (working interviews)
- Flex-Time Workers
- Retirees
- Staff for special projects
- Interns

## EMPLOYEE BENEFITS

- Quick, convenient sign-up process
- Bi-weekly pay periods
- **SIGMADESIGN's** Benefits (100% sponsored)
  - Medical
  - Dental
  - Short-Term Disability
  - PTO/Sick Leave
  - Paid Holidays
  - And more
- Dedicated On-Site Manager who manages employee engagement

## PAYROLL SERVICE BENEFITS

- Ability to staff up or down, quickly and easily
- No long-term commitment, with the ability to hire at any time
- Temporary workforce capability without breaking in-place, hiring freeze policies
- Reduce administrative time
- Keep a focus on performance rather than on payroll issues



## LET'S TALK PAYROLL OPTIONS

Eric Fischer, Account Manager  
360.693.2600; [efischer@sigmadzn.com](mailto:efischer@sigmadzn.com)

Juan Jimenez, Director of On-Site Resources  
360.693.2600; [jjimenez@sigmadzn.com](mailto:jjimenez@sigmadzn.com)